



Republic of the Philippines  
**CAVITE STATE UNIVERSITY**  
CvSU CCAT Campus  
Rosario, Cavite  
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## BIDS AND AWARDS COMMITTEE

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### INVITATION TO BID FOR

#### ***“Supply and Delivery of ICT Equipment (Desktop for Laboratory use) 4<sup>th</sup> Quarter”***

1. The **Cavite State University-CCAT Campus**, through the **Trust Fund 164 Budget 2025** intends to apply the sum of **One Million Five Hundred Sixty-six Thousand Pesos (₱1,566,000.00)** being the ABC to payments under the contract for **Supply and Delivery of ICT Equipment (Desktop for Laboratory use) 4<sup>th</sup> Quarter (Bid Reference No: CCATBAC-2025-002)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Cavite State University-CCAT Campus** now invites bids for the above Procurement Project. Delivery of the Goods is required by ***within Thirty (30) calendar days upon receipt of Notice to Proceed***. Bidders should have completed, within ***the last two (2) years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **CvSU-CCAT Campus BAC Secretariat** and inspect the Bidding Documents at the address given below during ***Monday to Thursday 7:00 A.M. to 6:00 P.M.***
5. A complete set of Bidding Documents may be acquired by interested Bidders ***starting November 11, 2025***, from the given address and website(s) below ***and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand pesos only (₱5,000.00)***. The Procuring Entity shall allow the bidder to present its proof of payment for the fees ***and it will be presented in person.***
6. The **Cavite State University-CCAT Campus** will hold a Pre-Bid Conference on ***November 11, 2025, 2:00P.M.*** at ***CvSU-CCAT Hostel, Function Hall***, which shall be open to prospective bidders.

*[NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.]*

7. Bids must be duly received by the BAC Secretariat through **manual submission at the office address indicated below** on or before **November 24, 2025, 5:00 P.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **November 25, 2025 2:00 P.M.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. The bidder's representative should present an authorization letter and both the original and a photocopy of their ID.
10. In any case the above dates are declared a special non-working holiday, it will automatically be reset on the next working day.
11. The **Cavite State University-CCAT Campus** reserves the right to reject all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:  
  
**Ms. Jenny Dane B. Carlos**  
BAC Secretariat  
**Cavite State University-CCAT Campus**  
Tejeros Convention, Rosario Cavite  
Mobile Number: 09061950903  
Email address: [supply.cvsuccat@gmail.com](mailto:supply.cvsuccat@gmail.com) / [jdrbasaysay@cvsu.edu.ph](mailto:jdrbasaysay@cvsu.edu.ph)  
Telefax: (046) 852-8103  
Phone: (046) 437-9505 – 08 loc. 201
13. You may visit the following websites:

For downloading of Bidding Documents: <https://cvsu-rosario.edu.ph>



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**ARIEL G. SANTOS, EdD**  
BAC Chairperson