



Republic of the Philippines
CAVITE STATE UNIVERSITY
CCAT Campus
Rosario, Cavite
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**INVITATION TO BID FOR THE SALE OF UNSERVICEABLE PROPERTIES
ON "AS-IS-WHERE-IS" BASIS**

The Cavite State University-CCAT Campus, through the Disposal Committee, will conduct public bidding for the sale of the following unserviceable properties/equipment and scrap materials stored at the CvSU- CCAT Campus:

Item	Description	Minimum Bid Price
Lot 1	Unserviceable Properties consisting of various I.T. Equipment, Office Equipment, Automotive Equipment, Electronics Equipment, Other Machineries and Waste Materials.	Php 60, 000.00

Deadline for the submission of bids form shall be on **October 2, 2024, at 3:00 PM** at the Supply Office, Cavite State University-CCAT Campus and opening of the sealed bid offers will be on **October 3, 2024, at 2:00 PM** at the CvSU-CCAT Hostel, Rosario, Cavite.

Prospective bidders shall conform to the following **TERMS AND CONDITIONS** that apply to public bidding of various unserviceable properties as follows:

1. Bidders must secure a three (3) copies of bid form. The completely filled-out bid form together with the requirements set by the university shall be submitted in a sealed envelope and shall be addressed to the Chairman of the Disposal Committee.

Other requirements (Photocopy of the following)

- DTI business name registration or any proof of such registration Certificate of Business Registration
- Valid and current Mayor's permit/municipal license.
- Tax Clearance issued by the Collection Enforcement Division of BIR
- Two (2) valid ID

2. Bid quotations received shall be opened right after the prescribed date and time. Abstract of bids shall be prepared wherein the highest price offered shall be the winning bid provided that the amount shall be higher or equal to the minimum bid price.



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3. The winning bidder shall be given thirty (30) calendar days from receipt of the Notice to Proceed, to pick up and haul the property. Expenses incidental to the pick-up/hauling of the property shall be borne by the winning bidder and in case the winning bidder fails to complete the pick-up/hauling of the property within the prescribed period, the CvSU-CCAT will impose a

Storage Fee of 1% of the bid price daily. If the property remains unclaimed within sixty (60) days from receipt of the Notice to proceed, the award shall be revoked/canceled. The next highest bidder shall be awarded the bid, so forth, and so on.

4. Claim/withdrawal of the item shall be made during official working hours only and upon full payment as evidence by an official receipt and should be made within five (5) working days thereafter.

5. Interested parties who wish to participate in the public bidding may submit their bid quotation to the Supply Office of Cavite State University-CCAT. For Inquiries, see or call us at tel. no. (046) 852-8103.


KENNETH J. ENRICO
Chairman, Disposal Committee

Noted by:


LAURO B. PASCUA, Ed.D.
Campus Administrator

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BID FORM

The Chairperson
Campus Property Disposal Committee
CvSU-CCAT Campus, Rosario, Cavite

Sir/Madam:

We are pleased to quote our highest price on the item indicated below taking into account the conditions stipulated in your invitation to bid.

ITEMS	DESCRIPTION	BID PRICE (In Words)
Unserviceable PPE & Semi-Expendable Properties	I.T. Equipment Office Equipment Automotive Equipment Electronics Equipment Other Machineries and Waste Materials	

BID PRICE (In Figures)

P _____

TOTAL

P _____

Name and Signature of Bidder

Address of Bidder

Contact No.: _____

Date : _____