



Republic of the Philippines
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Minutes of Opening of Bids

Present were:

BAC, Chairperson	-	Ms. Elizabeth R. Dumlao, DBA
BAC, Vice-Chairperson	-	Mr. Rodel B. Lubong, Ed.D
BAC Member	-	Mr. William P. Luseco
BAC Member	-	Mr. Aries M. Gelera
BAC Member	-	Ms. Melita D. Hernandez
TWG, Chairperson	-	Mr. Ariel G. Santos
TWG, Member	-	Mr. John Leo-vy P. Villa
TWG, Member	-	Mr. Regie C. Delos Reyes
BAC Secretariat	-	Ms. Racquel A. Catalan Ms. Mary Ann M. Duchá

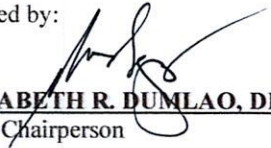
- I. The Opening of Bid for the **“Supply and Delivery of ICT Supplies and Equipment for CCAT El Studio”** was held in CvSU CCAT Hostel, at 2:15 p.m. of January 26, 2022, presided by the BAC Chairperson, Dr. Elizabeth Dumlao. She announced that only one bidder bought and submitted the bidding documents.
- II. Dr. Dumlao welcome all the members of Bids and Award Committee and the lone bidder Ms. Milagros Mojica Matel of Masangkay Computer Center who attended the bidding via google meet due to level III restriction in Cavite area.
- III. BAC Secretariat checked the attendance of the participants to proceed for the opening of bid.
- IV. At 2: 20 p.m., Dr. Dumlao stated the bid opening procedures for the said project.
- V. The BAC members proceeded to the opening of bid at 2:25 p.m.
- VI. Mr. Luseco initiated the checking of the bid envelope if it was properly sealed and with signature of the bidder.
- VII. During the evaluation of technical requirements, some Eligibility documents were not available, the DTI registration, Mayor’s business permit and tax clearance.
- VIII. BAC Members agreed that it can be complied within seven days and Ms. Matel of Masangkay Computer Center agreed that she will comply the documents.
- IX. As BAC members continue to scrutinized the technical eligibility requirements, they noticed that some items were not in conformity with those discussed during the pre-bid conference specifically the original licensed software both operating and functional application, relevant characteristics and/or performance requirements, including installation.

- X. Dr. Lubong asked Ms. Matel for some clarifications for the technical specifications of their bid but she answered that she can't decide on that moment and will confirm with her manager.
- XI. Dr. Dumlao also reminded that prospective bidder must have completed the period specified in the invitation to bid, in addition, scope of work is applicable and their bid was already done. She asked the votes of BAC members if the bid was "Passed/Failed"
- XII. The BAC members agreed that the bidding for "Supply and delivery of ICT Supplies and Equipment was "Failed" and prospective bidder declared "ineligible"
- XIII. After all clarifications made, the meeting, opening of bid, adjourned at 3:30 p.m.

Prepared by:


MARY ANN M. DUCHA
BAC, Secretariat

Verified by:


ELIZABETH R. DUMLAO, DBA
BAC, Chairperson