

**SUMMARY OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES BY OBJECT OF EXPENDITURES**  
As of Quarter Ending September 30, 2018

FAR No. 1-A

Department: STATE UNIVERSITIES AND COLLEGES  
Agency: CIVIL STATE UNIVERSITY  
Operating Unit:  
Organization Code: 93-030-00-0000  
Funding Source as (Clustered): GEN. FUND 101


1900

Particulars	UACS Code	Approved Budget		Budget Utilization					Disbursements					BALANCES			
		Approved Budget Revenue	Adjustments (Additions, Reductions, Reassignment)	Adjusted Budgeted Revenue	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Unutilized Budget	Unpaid Utilizations (10-15) = (17+18)	
					Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending Sept. 30	Ending Dec. 31			Due and Demandable	Not Yet Due and Demandable
2	3.0	4.00	5-(3+4)	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(10-15)	17	18	
<b>SUMMARY</b>																	
<b>A. AGENCY SPECIFIC BUDGET</b>																	
<b>Personnel Services</b>																	
Salaries and Wages	5 01 00 000																
Salaries and Wages - Regular	5 01 01 010	30,577,792.00		30,577,792.00	5,548,896.51	6,232,485.87	15,246,201.26	19,027,553.63	5,543,339.54	6,232,485.87	6,246,201.23		19,027,553.63	11,500,195.37			
Salaries and Wages - Casual/Contractual	5 01 01 020	285,936.00		285,936.00	35,715.63	35,742.00		167,199.88	35,715.68	35,742.00			167,199.88	1,736.32			
Other Compensation																	
Personal Economic Relief Allowance (PERA)	5 01 02 010	2,136,000.00		2,136,000.00	468,454.56	452,090.91	458,727.28	1,377,272.75	468,090.92	452,484.56	458,727.23		1,377,272.75	746,727.25			
Transportation Allowance (TA)	5 01 02 030	30,000.00		30,000.00	15,000.00	112,500.00		295,000.00	70,000.00	112,500.00			112,500.00	115,000.00			
Clothing/Uniform Allowance	5 01 02 040	445,000.00		445,000.00	395,000.00	22,500.00	22,500.00	86,000.00	15,000.00	22,500.00			22,500.00	3,800.00			
Substance Allowance	5 01 02 050	13,200.00		13,200.00		3,300.00		486,000.00	395,000.00	72,000.00			486,000.00	(29,000.00)			
Liability Allowance	5 01 02 060	1,800.00		1,800.00		450.00		3,300.00		3,300.00			3,300.00	9,000.00			
Qualifies Allowance	5 01 02 070							456.00		456.00			456.00	1,350.00			
Productivity Incentive Allowance	5 01 02 080	445,000.00		445,000.00													
Coverseas Allowance	5 01 02 090																
Other Bonuses and Allowances	5 01 02 390													415,000.00			
Incentives	5 01 02 100	23,000.00		23,000.00	13,340.83			13,340.84									
Night Pay	5 01 02 110	94,536.00		94,536.00		23,658.75		23,658.75						9,859.16		13,340.84	
Longevity Pay	5 01 02 120	342,130.00		342,130.00				65,000.00									
Covertime and Night Pay	5 01 02 130	20,000.00		20,000.00				55,000.00						55,000.00			
Cash Gift	5 01 02 150	445,000.00		445,000.00		2,500.00	4,000.00	6,500.00			2,500.00		6,500.00	3,000.00			
Year End Bonus	5 01 02 140	5,143,948.00		5,143,948.00		2,115,394.50	74,437.80	2,189,832.30			4,000.00		2,189,832.30	436,500.00			
Personnel Benefit Contributions																	
Retirement and Life Insurance Premiums	5 01 03 010				15,800.00			15,800.00	15,800.00				15,800.00				
Post-Retirement Contributions	5 01 03 020	106,800.00		106,800.00		22,800.00		22,800.00					22,800.00				
Health Contributions	5 01 03 030	397,209.12		397,209.12	58,236.34	62,538.63	23,000.00	82,165.50	58,236.34	62,538.63			82,165.50	61,500.00		100.00	
Employee Compensation Insurance Premiums	5 01 03 040	106,800.00		106,800.00	15,800.00	24,100.00	23,200.00	63,100.00	15,800.00	24,100.00			63,100.00	1,409.00			
Other Personnel Benefits																	
Pension Benefits	5 01 04 010																
Retirement Gratuity	5 01 04 020																
Terminal Leave Benefits	5 01 04 030																
Other Personnel Benefits	5 01 04 990						422,818.24	14,148.89					436,967.13				
Spouse/Dependent Fund Contributions	5 01 03 050																
Maintenance & Other Operating Expenses	5 02 00 000																
Traveling Expenses																	
Travel Expenses-Local	5 02 01 010	510,000.00		510,000.00	69,561.15	112,470.40	292,227.00										
Travel Expenses-Foreign	5 02 01 020	50,000.00		50,000.00				474,258.56	29,836.00	116,217.56	68,171.00		223,226.56	35,741.44		251,032.00	
Training and Scholarship Expenses																	
Training Expenses	5 02 02 010	550,000.00		550,000.00													
Scholarship/Grants / Expenses	5 02 02 020	180,000.00		180,000.00													
Supplies and Materials Expenses																	
Office Supplies Expenses	5 02 03 010	1,226,873.16		1,226,873.16	56,135.43	133,637.00	517,845.89										
Accountable Forms Expenses	5 02 03 020	60,000.00		60,000.00				60,000.00		8,830.00	1,440.00		6,270.00	519,254.82		699,349.34	
Non-Accountable Forms Expenses	5 02 03 030																
Animal/Zoological Supplies Expenses	5 02 03 040																
Food Supplies Expenses	5 02 03 050																
Welfare Goods Expenses	5 02 03 060																
Drugs and Medication Expenses	5 02 03 070																
Medical, Dental and Laboratory Supplies Expenses	5 02 03 080																
Fuel, Oil and Lubricants Expenses	5 02 03 090	80,000.00		80,000.00													
Agricultural and Marine Supplies Expenses	5 02 03 100			50,000.00	23,600.00	12,590.00	13,523.67	50,023.67		7,894.00	8,723.67		36,817.67	(23.87)		13,406.00	
Textbooks and Instructional Materials Expenses	5 02 03 110	940,000.00		940,000.00													
Military Police and Traffic Supplies Expenses	5 02 03 120			840,000.00	29,877.00	122,750.00	230,745.00										
Other Supplies and Materials Expenses	5 02 03 990	147,273.70		147,273.70	92,140.00	31,795.00	73,097.00	297,987.00			1,125.00		1,125.00	(140,713.30)		266,882.00	
Utility Expenses																	
Water Expenses	5 02 04 010																
Electricity Expenses	5 02 04 020	2,060,000.00		2,060,000.00	601,225.74	1,148,357.92	854,015.45	2,503,599.10	601,225.73	1,148,357.92	854,016.43		2,503,599.10	(419,590.10)			
Communication Expenses																	
Postage and Courier Services	5 02 05 010	3,000.00		3,000.00													
Telephone Expenses	5 02 05 020	162,208.14		162,208.14	48,212.38	66,779.21	48,403.02	161,395.61	46,211.38	66,779.21	48,403.02		161,395.61	814.53		3,000.00	
Telephone Expenses-Mobile																	
Internet Subscription Expenses	5 02 05 030	350,000.00		350,000.00	156,748.03	183,311.84	122,943.88	463,003.80	156,748.08	183,311.84	122,943.89		463,003.80	(119,003.80)			
Cable, Satellite, Telegraph and Radio Expenses	5 02 05 040																
Membership Dues and Contributions to Organizations	5 02 06 000	215,000.00		215,000.00	1,000.00	50.00	105,000.00	106,050.00	1,000.00	50.00	105,000.00		106,050.00	106,050.00			
Awards/Reversal Expenses	5 02 06 010																
Fees	5 02 06 020																
Other Maintenance and Operating Expenses	5 02 99 990																
Advertising Expenses	5 02 99 010																
Printing and Publication Expenses	5 02 99 020	80,000.00		80,000.00													
Rent/Lease Expenses	5 02 99 050	7,500.00		7,500.00		3,500.00		3,500.00					3,500.00	80,000.00		200.00	
Reproduction Expenses	5 02 99 030	30,000.00		30,000.00	39,769.73	18,403.00	127,475.00	164,658.73			3,300.00		3,300.00	4,000.00			
Transportation and Delivery Expenses	5 02 99 040													104,628.75		149,780.00	

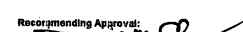




Particulars	UACS Code	Approved Budget		Budget Utilization						Disbursements					BALANCES			
		Approved Budget Revenue	Adjustments (Additions, Reductions, Realignments)	Adjusted Budgeted Revenue	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	Unpaid Utilizations (10-12) + (17-18)			
															Utilized/Budget	Due and Demandable	Not Yet Due and Demandable	
Architecture	1 07 01 040	3.00	4.00	5(3+4)	6	7	8	9	10(6+7+8+9)	11	12	13	14	15(11+12+13+14)	16(6,10)	17	18	
Works of Arts and Archeologic. Specimens	1 08 11 020																	
Other Assets	1 09 99 990																	
<b>B. AUTOMATIC APPROPRIATIONS</b>																		
Retirement and Life Insurance Premium	5 01 03 010	3,703,642.66		3,703,642.66	527,859.24	775,516.80	749,869.84		2,053,667.88	527,859.24	775,516.80	749,869.84		2,053,667.88	1,649,974.88			
Specify object of expenditures																		
Customs Duties and Taxes																		
Specify object of expenditures																		
Others (Pls. specify)																		
<b>C. SPECIAL PURPOSE FUNDS</b>																		
Miscellaneous Personnel Benefits Fund																		
Salaries and Wages																		
Salaries and Wages - Regular	5 01 01 010																	
Personal Benefit Contributions																		
Year/End Bonus																		
Retirement and Life Insurance Premiums	5 01 03 010																	
Health Contributions	5 01 03 030																	
Specify allotment class/object of expenditures																		
Terminal Leave Benefits	5 01 04 030																	
Performance Based Bonus																		
Performance Enhancement Incentives																		
Salary of newly filled positions																		
Pension and Gratuity Fund																		
Specify allotment class/object of expenditures																		
Contingent Fund																		
Specify allotment class/object of expenditures																		
Family Fund																		
Specify allotment class/object of expenditures																		
Priority Development Assistance Fund																		
Specify allotment class/object of expenditures																		
(BPP sequence in accordance with GAA)																		
<b>TOTAL CURRENT YEAR BUDGET/APPROPRIATION</b>		<b>55,087,852.63</b>		<b>55,087,852.63</b>	<b>10,022,872.23</b>	<b>13,065,395.62</b>	<b>11,302,516.05</b>		<b>34,390,784.90</b>	<b>9,572,500.25</b>	<b>12,845,293.42</b>	<b>9,794,867.19</b>		<b>32,212,660.86</b>	<b>20,606,132.78</b>	<b>2,269,050.14</b>		
<b>Total PRIOR YEAR'S BUDGET/CONTINUING APPROPRIATION</b>																		
<b>GRAND TOTAL</b>		<b>55,087,852.63</b>		<b>55,087,852.63</b>	<b>10,022,872.23</b>	<b>13,065,395.62</b>	<b>11,302,516.05</b>		<b>34,390,784.90</b>	<b>9,572,500.25</b>	<b>12,845,293.42</b>	<b>9,794,867.19</b>		<b>32,212,660.86</b>	<b>20,606,132.78</b>	<b>2,269,050.14</b>		

Certified Correct:  
  
**HAZEL J. ALVAREZ**  
 Designated Budget Officer

Certified Correct:  
  
**RENZ KAPEL N. MONICA**  
 Accountant

Recommending Approval:  
  
**NECTOR M. ALVAREZ**  
 Director, Admin & Finance

Approved by:  
  
**JOSE M. BAMA Ed. D.**  
 Campus Administrator

**Instructions:**

1. The Detailed Summary of Obligations, Disbursements and Unpaid Obligations shall be:

- Prepared by all agencies' central offices/regional offices/operating units in reporting the details of the obligations and corresponding disbursements/payments made for the current year. For highly decentralized departments (such as DepEd, DPWH, D, etc.) the lower operating units (provincial/division/district/field offices) shall submit a copy of their reports to the Regional Office (RO) for consolidation. Subsequently, the RO shall prepare a consolidated report (RO and OUs under its coverage) and submit the same to the Central Office (CO). In turn, the CO shall prepare an account of obligations (AOO) and submit it to the Department of Budget and Management (DBM).
- Presented by fund (Fund 101, 151, etc.) by FMAP, by allotment class (PS, MOOE, CO) and by object of expenditures consistent with the Revised Chart of Accounts.
- Certified correct by the Budget Officer (data on obligations), Chief Accountant (data on disbursements). This shall be approved by Head of Agency/Authorized Representative.
- Submitted to the Government Accountability Sector, Commission on Audit (copy furnished the Audit Team Leader) and the Department of Budget and Management (DBM). In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs and QHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. The CO of those departments/agencies shall submit their reports to the DBM RO concerned.

2. Columns 1 to 13 shall reflect the following information:

- Column 1 - account title of the object of expenditures by allotment class and by source of fund.
- Column 2 - account code of the object of expenditures.
- Columns 3, 4, 5 and 6 - total amount of obligations for the quarter, including adjustment/cancellation of obligations.
- Column 7 - total of the obligations for the year.
- Columns 8, 9, 10 and 11 - total disbursements/payments made for current year obligations for each quarter, including adjustment/cancellation of payments.
- Column 12 - total disbursements for the calendar year pertaining to current year obligations.
- Column 13 - unpaid obligations (obligations less disbursements) as of end of the reporting period. The balance is categorized into Accounts Payable and Not Yet Due and Demandable Obligations. The balance as of end of the 4<sup>th</sup> Quarter (December 31) shall be forwarded or reflected as Balance, Beginning of the Year in the Summary of Prior Year's Obligations, Disbursements and Unpaid Prior


**STATEMENT OF APPROVED BUDGET, UTILIZATIONS, DISBURSEMENTS AND BALANCES**  
As of the Quarter Ending September 30, 2018

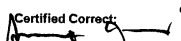
Department: **STATE UNIVERSITIES AND COLLEGES**  
Agency: **CAVITE STATE UNIVERSITY**  
Operating Unit:  
Organization Code (UACS): **08-039-00-0000**  
FUNDING Source Code: **GENFUND 101**

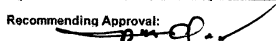
FAR No. 1

Particulars	UACCS CODE	Approved Budget			Budget Utilization					Disbursements						Balances		
		Approved Budgeted Revenue	Adjustments	Adjusted Budgeted Revenue	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	Unutilized Budget	Unpaid Obligations		
					Ending March 31	Ending June 30	Ending September 30	Ending Dec. 31	Ending March 31	Ending June 30	Ending June 30	Ending Dec. 31	Ending March 31	Ending June 30		Ending June 30	Ending Dec. 31	15=(11*12+13+14)
1	2	3	4	5=(3+4)	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15	16	17	18	
<b>I. AGENCY SPECIFIC BUDGET</b>																		
General Administration and Support	1 00 0000000																	
General Administration and Support	1 00 0100000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000																	
CO																		
Support to Operations	2 00 0000000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000																	
CO																		
Operations	3 00 0000000																	
MFO 1 - Higher Education	3 01 0000000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000	41,124,212.12		41,124,210.12	7,835,303.53	8,874,943.20	7,151,622.72		24,411,675.45	7,016,041.08	8,630,870.61	7,151,622.72		24,389,534.31	16,712,334.97	13,140.84		
CO		10,280,000.00		10,280,000.00	1,659,710.46	2,684,437.92	3,401,028.49		7,925,711.17	1,428,399.93	2,438,304.11	1,893,354.63		5,760,458.67	2,334,788.13	2,164,753.20		
MFO 2 - Advanced Education	3 02 0000000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000																	
Fin Exp. (if applicable)																		
CO																		
MFO 3 - Research Services	3 03 0000000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000																	
Fin Exp. (if applicable)																		
CO																		
MFO 4 - Technical Adv.	3 04 0000000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000																	
Fin Exp. (if applicable)																		
CO																		
<b>2. AUTOMATIC APPROPRIATION</b>																		
General Administration and Support	1 00 0000000																	
General Administration and Support	1 00 0100000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000																	
CO																		
Support to Operations	2 00 0000000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000																	
CO																		
Operations	3 00 0000000																	
MFO 1 - Higher Education	3 01 0000000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000	3,703,842.56		3,703,842.56	527,859.24	775,918.60	749,899.84		2,053,697.68	527,859.24	775,918.60	749,899.84		2,053,697.68	1,649,974.66			
CO																		
MFO 2 - Advanced Education	3 02 0000000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000																	
Fin Exp. (if applicable)																		
CO																		
MFO 3 - Research Services	3 03 0000000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000																	
Fin Exp. (if applicable)																		
CO																		
MFO 4 - Technical Adv.	3 04 0000000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000																	
Fin Exp. (if applicable)																		
CO																		
<b>3. SPECIAL PURPOSE FUND</b>																		
<b>TOTAL CURRENT YEAR BUDGET</b>																		

Particulars	UACCS CODE	Approved Budget			Budget Utilization					Disbursements				Balances				
		Approved Budgeted Revenue	Adjustments	Adjusted Budgeted Revenue	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	Unutilized Budget	Unpaid Obligations		
					Ending March 31	Ending June 30	Ending September 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending September 30	Ending Dec. 31			Due and Demandable	Not yet due & Demandable	
1	2	3	4	5=(3+4)	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18	
PS	5 01 00 000	44,827,852.68	-	44,827,852.68	6,183,182.77	10,400,887.70	7,801,612.66	-	26,465,643.08	6,143,900.32	10,406,789.31	7,901,612.66	-	26,452,202.19	18,362,309.66	10,340.84		
MOOE	5 02 00 000	10,260,000.00	-	10,260,000.00	1,889,710.46	2,664,497.92	3,401,003.49	-	7,955,211.87	1,429,699.93	2,439,604.11	1,893,364.63	-	6,760,458.67	2,334,788.13	2,154,763.20		
Fin Exp. (if applicable)																		
CO																		
II. PRIOR YEARS' BUDGET/CONTINUING APPROPRIATION																		
Operations	3 00 0000000																	
MFO 1 - Higher Education	3 01 0000000																	
PAP																		
PS	5 01 00 000																	
MOOE	5 02 00 000																	
CO																		
<b>GRAND TOTAL</b>																		
PS	5 01 00 000	44,827,852.68	-	44,827,852.68	6,183,182.77	10,400,887.70	7,801,612.66	-	26,465,643.08	6,143,900.32	10,406,789.31	7,901,612.66	-	26,452,202.19	18,362,309.66	10,340.84		
MOOE	5 02 00 000	10,260,000.00	-	10,260,000.00	1,889,710.46	2,664,497.92	3,401,003.49	-	7,955,211.87	1,429,699.93	2,439,604.11	1,893,364.63	-	6,760,458.67	2,334,788.13	2,154,763.20		
Fin Exp. (if applicable)																		
CO																		
Recapitulation by MFO:																		
MFO 1		55,087,852.68	-	55,087,852.68	10,022,873.23	13,065,385.62	11,302,519.05	-	34,390,757.90	-	12,845,393.42	9,794,987.19	-	22,840,160.61	20,697,091.78	11,750,594.29		
MFO 2																		
MFO 3																		
MFO 4																		
OF WHICH:																		
Major Programs/Projects																		
KRA No. 1 - Anti-Corruption, Transparent, Accountable & Participatory Governance																		
Program Budgeting																		
MPP																		
Other Major Programs and Projects and monitored by the President through																		
PMS																		
PAP																		
continue down to the last PAP																		
continue down to the last Program Budgeting																		
continue down to the last KRA																		

Certified Correct:  
  
**LIZEL J. ALVAREZ**  
 Budget Officer

Certified Correct:  
  
**RENZ KARL N. MOJICA**  
 Accountant

Recommending Approval:  
  
**NESTOR M. ALVAREZ**  
 Director, Admin and Finance

APPROVED:  
  
**JOSE P. USAMA Ed.D.**  
 Campus Administrator