

Particulars	UACS Code	Approved Budget			Budget Utilization					Disbursements					BALANCES		
		Approved Budget Revenue	Adjustments (Additions, Reductions, Realignment)	Adjusted Budgeted Revenue	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	1st Quarter Ending March 31	2nd Quarter Ending June 30	3rd Quarter Ending Sept. 30	4th Quarter Ending Dec. 31	Total	Unused Budget	Unpaid Utilizations (10-15)=(17+18)	
																Due and Demandable	Not Yet Due and Demandable
1	2	3.00	4.00	5=(3+4)	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
Traveling Expenses																	
Travel Expenses-Local	751																
Travel Expenses-Foreign	752																
Training and Scholarship Expenses																	
Training Expenses	753																
Others (pls. specify)																	
Financial Expenses																	
Bank Charges	871																
Interest Expenses	876																
Capital Outlays																	
Office Buildings	211																
School Buildings	212																
Hospitals and Health Centers	213																
Office Equipment	221																
Furniture and Fixtures	222																
IT Equipment and Software	223																
Others (pls. specify)																	
Total PRIOR YEAR'S BUDGET/CONTINUING APPROPRIATION												2,211.00	83,910.00	73,121.00			
GRAND TOTAL		50,723,472.24		50,723,472.24	8,866,146.82	9,702,194.23	12,881,818.22		31,852,153.27	7,768,425.78	9,595,868.70	11,574,125.81		28,933,418.27	19,971,318.97	2,713,735.80	

Certified Correct:

[Signature]
 NESTOR M. ALVAREZ
 Budget and Disbursements Officer

Certified Correct:

[Signature]
 PILAR DELIANO
 Chief Accountant

Recommending Approval:

[Signature]
 NESTOR M. ALVAREZ
 Director, Admin & Finance

Approved by:

[Signature]
 JOSE L. LISAMA
 Campaign Administrator

Instructions:

- The Detailed Summary of Obligations, Disbursements and Unpaid Obligations shall be:
 - Prepared by all agencies' central offices/regional offices/operating units in reporting the details of the obligations and corresponding disbursements/payments made for the current year. For highly decentralized departments (such as DepEd, DPWH, DA, etc.) the lower operating units (provincial/divisional/field offices) shall submit a copy of their reports to the Regional Office (RO) for consolidation. Subsequently, the RO shall prepare a consolidated report (RO and OUs under its coverage) and submit the same to the Central Office (CO). In turn, the CO shall prepare an overall report.
 - Presented by fund (Fund 101, 151, etc.), by PIAP, by allotment class (PS, MOOE, CO) and by object of expenditures consistent with the Revised Chart of Accounts.
 - Certified correct by the Budget Officer (data on obligations) Chief Accountant (data on disbursements). This shall be approved by Head of Agency/authorized Representative.
 - Submitted to the Government Accountancy Sector, Commission on Audit (copy furnished the Audit Team Leader) and the Department of Budget and Management (DBM).

In submitting their reports to DBM, agencies and OUs under the coverage of DBM Central Office shall submit their reports directly to the Budget and Management Bureau (BMB) concerned. In the case however of DepEd, DOH, DPWH, TESDA, SUCs and CHED, their ROs and lowest OUs shall submit their reports directly to the DBM RO concerned. The CO of these departments/agencies shall submit their reports to COA and DBM within 30 days after the end of the quarter.
- Columns 1 to 13 shall reflect the following information:
 - Column 1 - account title of the object of expenditures by allotment class and by source of fund.
 - Column 2 - account code of the object of expenditures.
 - Columns 3, 4, 5 and 6 - total amount of obligations for the quarter, including adjustments/cancellation of obligations.
 - Column 7 - total of the obligations for the year.
 - Columns 8, 9, 10 and 11 - total disbursement payments made for current year obligations for each quarter, including adjustments/cancellation of payments.
 - Column 12 - total disbursements for the calendar year pertaining to current year obligations.
 - Column 13 - unpaid obligations (obligations less disbursements) as of end of the reporting period. The balance is categorized into Accounts Payable and Not Yet Due and Demandable Obligations. The balance as of end of the 4th Quarter (December 31) shall be forwarded or reflected as Balance, Beginning of the Year in the Summary of Prior Year's Obligations, Disbursements and Unpaid Prior Year

Particulars	UACCS CODE	Approved Budget			Budget Utilization					Disbursements					Balances		
		Approved Budgeted Revenue	Adjustments	Adjusted Budgeted revenue	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	TOTAL	Unutilized Budget	Unpaid Obligations	
					Ending March 31	Ending June 30	Ending September 30	Ending Dec. 31		Ending March 31	Ending June 30	Ending September 30	Ending Dec. 31			Due and Demandable	Not yet due & Demandable
FUNDING Source Code: GEN FUND 101	2	3	4	5=(3+4)	6	7	8	9	10=(6+7+8+9)	11	12	13	14	15=(11+12+13+14)	16=(5-10)	17	18
MCOE	5 02 00 000																
CO																	
Support to Operations	2 00 0000000																
PAP																	
PS	5 01 00 000																
MCOE	5 02 00 000																
CO																	
Operations	3 00 0000000																
MFO 1 - Higher Educat	3 01 0000000																
PAP																	
PS	5 01 00 000																
MCOE	5 02 00 000																
CO																	
MFO 2 - Advanced Ed	3 02 0000000																
PAP																	
PS	5 01 00 000																
MCOE	5 02 00 000																
Fin Exp. (if applicable)																	
CO																	
MFO 3 - Research Ser	3 03 0000000																
PAP																	
PS	5 01 00 000																
MCOE	5 02 00 000																
Fin Exp. (if applicable)																	
CO																	
MFO 4 - Technical Adv	3 04 0000000																
PAP																	
PS	5 01 00 000																
MCOE	5 02 00 000																
Fin Exp. (if applicable)																	
CO																	
TOTAL CURRENT YEAR BUDGET																	
PS	5 01 00 000	30,605,093.92		30,605,093.92	6,206,398.84	7,163,062.79	8,630,404.63		21,991,863.26	6,210,606.84	7,165,062.79	8,632,404.63		21,994,074.26	8,614,240.66		
MCOE	5 02 00 000	20,217,378.32		20,217,378.32	2,789,744.99	2,649,141.44	4,391,415.89		9,880,300.01	1,667,818.92	2,444,813.91	2,871,811.18		6,874,444.01	10,657,078.31	2,786,866.00	
Fin Exp. (if applicable)																	
CO																	
II. PRIOR YEARS' BUDGET/CONTINUING APPROPRIATION																	
Operations	3 00 0000000																
MFO 1 - Higher Educat	3 01 0000000																
PAP																	
PS	5 01 00 000										2,211.00			2,211.00		(2,211.00)	
MCOE	5 02 00 000											69,910.00		69,910.00		(69,910.00)	
CO																	
GRAND TOTAL																	
PS	5 01 00 000	30,605,093.92		30,605,093.92	6,206,398.84	7,163,062.79	8,630,404.63		21,991,863.26	6,210,606.84	7,165,062.79	8,632,404.63		21,994,074.26	8,614,240.66	(2,211.00)	
MCOE	5 02 00 000	20,217,378.32		20,217,378.32	2,789,744.99	2,649,141.44	4,391,415.89		9,880,300.01	1,667,818.92	2,444,813.91	2,941,721.18		6,944,534.01	10,657,078.31	2,716,946.00	
Fin Exp. (if applicable)																	
CO																	
Recapitulation by MFO:																	
MFO 1		50,723,472.24		50,723,472.24	8,966,140.82	9,702,194.23	12,981,816.22		31,650,153.27		9,595,868.70	1,574,125.81		21,189,922.51	19,071,318.97	10,482,160.76	
MFO 2																	
MFO 3																	
MFO 4																	
OF WHICH:																	
Major Programs/Projects																	
KRA No. 1- Anti-Corruption, Transparent, Accountable & Participatory Governance																	
Program Budgeting																	
MPP																	
Other Major Programs and Projects and monitored by the President through PMS																	
PAP																	
...continue down to the last PAP																	
...continue down to the last Program Budgeting																	
...continue down to the last KRA																	

Certified Correct:

LEON F. ALVAREZ
Budget Officer

Certified Correct:

PILAR M. PELLANO
OIC, Accountant

Recommending Approval:

NESTOR M. ALVAREZ
Director, Admin and Finance

APPROVED:

JOSÉ P. LISAMA
Campus Administrator